

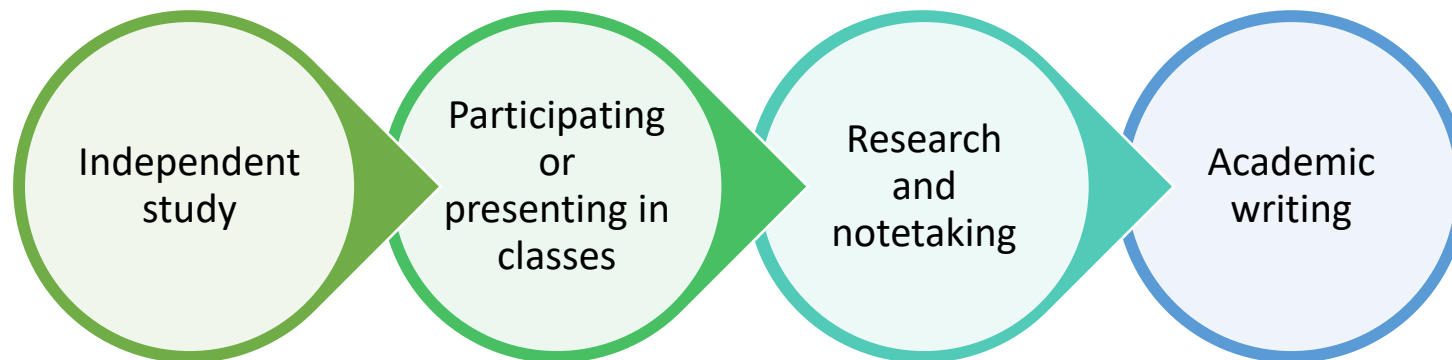


# Study Skills Audit

# STUDY SKILLS AUDIT

## How to use the study skills audit:


- Visit each section below: [independent study](#); [participating or presenting in class](#); [research and notetaking](#); [academic writing](#).
- Read the statements and rate your confidence on a scale of 1 to 5.
- Note which areas you'd like to develop and use the suggested resources to get you started.
- If you'd like to talk more about any of the skills, arrange a tutorial via the VLE: [click to book](#).



- **Email:** [study.skills@norwichuni.ac.uk](mailto:study.skills@norwichuni.ac.uk)
- **VLE:** <https://tinyurl.com/mpk3auzt>
- **Web:** [www.library.norwichuni.ac.uk/study-skills/welcome-to-study-skills/](http://www.library.norwichuni.ac.uk/study-skills/welcome-to-study-skills/)



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Independent study 	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	
I can understand assignments and instructions for tasks.			Understanding assignment briefs from Coventry University: <a href="#">link</a>
I know how to build a routine and balance time between study, work and social life.			Weekly schedule: <a href="#">link</a> Monthly planner: <a href="#">link</a>
I can work toward deadlines and complete tasks on time.			Time management page: <a href="#">link</a>
I know how to organise and find my notes and files effectively.			Managing your time and study workshop: <a href="#">click to watch.</a>
<b>Reflection:</b> Which areas would you like to develop from this section?			



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# STUDY SKILLS AUDIT

<b>Participating or presenting in classes</b>  	<b>Rate your confidence</b> Using a scale from 1 to 5 1 = not at all confident 5 = very confident	<b>Set your priority</b> H- High M- Medium L- Low	<b>Find out more</b>
I know how to get the best out of lectures (preparing in advance and listening actively).			Understanding lectures workshop: <a href="#">click to watch</a>
I can identify and note the most relevant points within talks.			Try using the <a href="#">Cornell approach</a> to note taking in lectures
I am confident joining in discussions within classes.			Talk to Student Support who can help with all aspects of your experience: <a href="#">VLE page</a> .
I can prepare and deliver a presentation.			Giving presentations page: <a href="#">link</a>
<b>Reflection:</b> Which areas would you like to develop from this section?			



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# STUDY SKILLS AUDIT

Research & Note-taking	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	Follow the links below to access guides and information.
I know how to find and access the library's print and digital resources.			Library search: <a href="#">link</a>  Library's VLE workshops: <a href="#">link</a>
I know how to evaluate and use reliable sources.			Talk to your Subject Librarian: <a href="mailto:library@norwichuni.ac.uk">library@norwichuni.ac.uk</a>  Finding research page: <a href="#">link</a>
I can decide which parts of a book or article I need to read.			Engaging with academic evidence workshop: <a href="#">click to watch</a>
I can take effective notes.			Reading and notetaking page: <a href="#">link</a>
I know what is involved in critical thinking at university.			Critical thinking page: <a href="#">link</a>
<b>Reflection:</b> Which areas would you like to develop from this section?			



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# STUDY SKILLS AUDIT

Academic Writing	Rate your confidence	Set your priority	Find out more
	Using a scale from 1 to 5 1 = not at all confident 5 = very confident	H- High M- Medium L- Low	
I know how to structure and plan an essay or report.			Starting writing page: <a href="#">link</a>
I know how to structure a paragraph.			Paragraphs page: <a href="#">link</a>  Writing winning paragraphs workshop: <a href="#">click to watch</a>
I know how to write in an appropriate academic style.			Guide to academic writing: <a href="#">link</a>
I know how to use and comment on quotations.			Phrases for commenting on evidence: <a href="#">link</a>
I know how to Harvard reference.			Visit the library's pages on referencing: <a href="#">link</a>
I know how to edit my work and check my punctuation, spelling and grammar.			Webpage on editing: <a href="#">link</a> Trifold guide: <a href="#">link</a>
<b>Reflection:</b> Which areas would you like to develop from this section?			



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